

# Application for Conditional Registration

Attachments

All applicants must complete the Customer details section.

## IMPORTANT INFORMATION

- Conditionally registered vehicles can only be registered in the name of a person or a corporation.
- Only the vehicle assigned with a Conditional Registration Vehicle Sheet may be registered under the Conditional Registration Scheme. For a full list of vehicle types that may be registered under conditional registration, go to [www.rms.nsw.gov.au](http://www.rms.nsw.gov.au).
- A club authorisation or an inspection report is required for Street Rods.
- A Vehicle Suitable for Safe Use Declaration (Form 1245) is required for items of plant and all other vehicles not mentioned.
- A Historic Vehicle Declaration (Form 1259) is required for Historic Vehicles.

Check the back page for a guide to applying to register a vehicle.

1 Is the vehicle to be registered in the name of:

a person

a corporation  **▶**

**now go to 3**

2 Customer Details

If you are sending someone else to apply for a conditional registration in your name you must also complete the Representative Authority on page 4 of this form. However, if you are not already recorded on the Roads and Maritime Services (RMS) computer system, you must attend the registry in person and provide Proof of Identity.

NSW Driver's licence/Customer number

Surname

Given names

Residential Address

State	Postcode

Please provide your email address if you would like to register for an online service account, go to [myRTA.com](http://myRTA.com) for more information.

Email address

Please provide a mobile number if you would like to receive communications from RMS this way

Mobile number

Date of birth

Sex

male

female

ABN (if applicable)

**now go to 5**

3 Corporation details

If the vehicle is being registered in the name of a corporation, the Representative's Authority must be filled in. For a company, the Director or an authorised delegate must complete and sign the Representative's section. In the case of an incorporated association, it is the public officer who must sign. In all cases, the authorised representative must provide proof of their identity.

Customer number (if issued)

Name

Business Address (for legal notices)

State	Postcode

Postal Address (for registration renewals)

State	Postcode

ABN (if applicable)

ACN, ARBN or other (Evidence of incorporation required see page 4)

4 Was the vehicle last registered in NSW?

(if the vehicle was last registered interstate please see the last page of this form for more details)

no

yes

Last registration number (if known)

(if possible present a previous Certificate of Registration with this form)

**5 Acquisition details (present a receipt with this application)**

Date of acquisition

day / month / year

**6 Vehicle's garage address (where the vehicle will most often be kept)**

State Postcode

Postal address for registration renewals

State Postcode

**7 What registration term do you require?**

- Annual
3 months
Date required

day / month / year

(between 1 - 12 months)

**8 Type of Vehicle**

Only the vehicle assigned with a Conditional Registration Vehicle Sheet may be registered under the Conditional Registration Scheme. For a full list of vehicle types that may be registered under conditional registration, go to www.rms.nsw.gov.au.

Vehicle type

**CTP Class**

**SVEH**

- Historic vehicle - car, truck, bus, motor cycle and plant
Street Rod
Purpose built vehicle - golf buggy and vehicles of a similar type
Lawn Mower - over 250 kgs

**FARM**

(Complete section one of the primary producer declaration or Declaration for Eligibility for a Registration Concession. See form 1193)

- 2-3 wheel agricultural bike operated for farming purposes
All Terrain Vehicle operated for farming purposes
Plant operated for farming purposes

**MVEH**

- All Terrain Vehicle
Oversnow vehicle (skidoo, snow plough, snow groomer)

**RECG**

- Recreational 2 or 3 wheel motor cycles with engine capacity greater than 300ml used on Stockton Beach
All Terrain Vehicle used on Stockton Beach

**RECM**

- Recreational 2 or 3 wheel motor cycles with engine capacity 101 - 300ml used on Stockton Beach

**RECL**

- Recreational 2 or 3 wheel motor cycles with engine capacity less than 100ml used on Stockton Beach

**PLNT**

- Items of plant not operated on a farm

**TRLR**

- Historic trailer
Oversnow trailer
Trackless train carriages

**9 Do you wish to apply for a pensioner concession? (you cannot receive a concession on more than one vehicle)**

no

yes Pensioner eligibility must be verified electronically with Centrlink.

**10 Privacy Statement and Declaration**

Please read carefully before you sign. If you do not tell the truth you can be prosecuted.

RMS is collecting your personal information for conditional registration of your vehicle and may retain and use it for driver licensing, motor vehicle and road transport or safety purposes.

You are required to provide your personal information under the Road Transport (Vehicle Registration) Act 1997 and RMS may refuse your application if you do not provide it.

RMS may disclose your personal information to other driver licensing and vehicle registration agencies, to assess your application or verify the information you provide, for inquiries about motor accidents, to confirm any compulsory third party (bodily injury) insurance is current, to anyone proposing to acquire an interest in your vehicle and in respect of inquiries relating to stolen or abandoned vehicles.

Otherwise RMS will not disclose your personal information without your consent unless authorised by law.

Your personal information will be held by RMS at 101 Miller Street, North Sydney NSW 2060 and you can contact RMS to request to access or correct it.

You declare that the information on this form is true and complete.

Under the Road Transport (Vehicle Registration) Act 1997, it is an offence to attempt to register or renew the registration of a vehicle by a false statement or any misrepresentation or other dishonest means.

Signature

Date

day / month / year

## Vehicle identification

VIN or chassis/frame or serial number

Engine number

Make

Model year

Model (in full - name, letters and/or numbers, variant)

Body shape

Number of seats

### Vehicle Identified by:

Name (please print)

Signature

Examiner's number (if applicable)

## Dealers, RMS and agencies only

### Proof of identity record

#### Person

Stand-alone or primary proof

Document number

Secondary proof (if necessary)

#### Corporation organisation

ACN or ARBN verified from: (specify document)

### Proof of garage address

### Primary Producer Declaration sighted

### Proof of club membership sighted

Name of Club

## Vehicle type

## Conditions

Record any condition codes including area where the vehicle may be used

  
  

## Inspection report details

Inspection report number

AIS number

Club Authorisation

Customer Declaration

## Proof of registration entitlement (PORE)

Proof of source - receipt, bill of sale, consignment note etc.

Proof of previous registration

## Plate issue

Plate number

Date required

  
day / month

Label number

Date plate and label issued

  
day / month / year

## Verified by:

Signature

Name

CSO or dealer number, or agency name

## Office use: dealers and agencies

Give details of the charges calculated for the vehicle:

Fee
CTP Insurance Premium
<b>TOTAL</b> (includes GST if any)

## Applying to register a Conditionally registered vehicle

### Vehicle Registration

You must go to the registry or you may send someone else to register the vehicle in your name, but you must fill in the Representative's Authority on this page. Whoever goes to the Registry must take:

- Proof of identity
- Evidence of vehicle suitable of safe use
- An original receipt for the vehicle, which clearly shows your name, the seller's name, address and signature, the VIN or Chassis/frame or serial number and the date of acquisition.
- Evidence of concession eligibility (if applicable)

If the vehicle has been registered before you must also bring:

- Evidence of the vehicle's previous registration
- Number plates or declaration.

### Proof of Identity (POI)

When you attend the registry, you need to show proof of identity (POI). You can use your current RMS issued NSW driver photo licence or one which expired within the last 2 years.

A brochure listing other acceptable POI documents is available from registries, by calling the Contact Centre on 13 22 13 or by visiting the website at [www.rms.nsw.gov.au](http://www.rms.nsw.gov.au). **Hearing or speech impaired?** Call us on the National Relay Service: TTY users phone 13 36 77 then ask for 13 22 13. Speak and Listen users phone 1300 555 727 then ask for 13 22 13. Your POI documents must be originals and must include your signature and your residential address.

Corporations are required to provide evidence of incorporation. This can be any one of the following:

- Certificate of Registration with Australian Company Number (ACN);
- A current Extract of the Company, with ACN;
- Certificate of Registration on Change of Name with ACN;
- A printed extract from the Australian Securities Investment Commission (ASIC) website with ACN;
- Certificate of Incorporation issued by the NSW Office of Fair Trading;
- Certificate of Registration of a Foreign Company, with Australian Registered Body Number (ARBN) for companies incorporated overseas.

Government authorities or organisations incorporated under legislation must provide on letterhead the name of the Act under which they are incorporated.

### Registration Term

You may register your vehicle for 3 months, 12 months or until an expiry date of your choice. Thereafter, registration can only be renewed for 3 or 12 months.

### If the vehicle comes from a licensed motor dealer:

The dealer will tell you what you need to do. Most dealers are authorised to check your identification on behalf of RMS. Show proof of your identity to the dealer.

### Vehicle Identification

You must enter the vehicle's VIN, chassis or serial number in the Vehicle Identification section on page 3. If the vehicle does not have an identification number, you will need to get it identified. Please contact the Contact Centre on 13 22 13 for information.

### Conditions

Certain conditions will automatically be applied to your vehicle depending on the nominated use. Other conditions may be applied if required. The Customer Service Officer will discuss this when you register the vehicle.

For a list of mandatory operating conditions applicable to a conditionally registered vehicle, go to [www.rms.nsw.gov.au](http://www.rms.nsw.gov.au) under 'conditional registration vehicle sheets'.

### Pensioner Concessions

A pensioner concession is available for a conditionally registered vehicle provided that you are not already claiming a concession on any other vehicle registered in your name. This concession entitles you to a free registration fee only. Pensioner eligibility must be verified electronically with Centrelink.

### Farm vehicles

Vehicles such as agricultural motor cycles, all terrain vehicles and items of plant that are used solely for farming purposes may receive a reduced Compulsory Third Party insurance premium. You will be asked to complete section one of the primary producer declaration or Declaration of Eligibility for a Registration Concession.

### Historic vehicles

To be eligible for conditional registration, historic motor vehicles must be 30 years of age or older as from the year of manufacture. As the registered operator of the vehicle, you must be a member of an RMS recognised Historic Vehicle Club. You will be asked to provide proof of Club membership.

### Street Rods

To be eligible for conditional registration, Street Rods must be pre 1949 model vehicles with four-wheeled hydraulic brakes that normally have a full running chassis. As the registered operator you must be a member of a Club recognised by the NSW Street Rod Committee.

## Representative's Authority

Complete this to authorise another person to register a vehicle in your name. However, if you are not already recorded on the RMS computer system, you must attend the registry in person and provide Proof of Identity.

**I declare that the person named below is my authorised representative.**

Signature

Date

day	/	month	/	year
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### Representative's details

NSW Driver's licence/Customer number

Surname

Given names

Address

State	Postcode

Date of birth

day	/	month	/	year
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Sex

male

female

Representative's signature

Date

day	/	month	/	year
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**Information shown is current at time of printing  
but may change without notice**